



# Continuous Improvement Report (CIR)



<b>Facility Name:</b>	NINGBO BATHING INT'L IND CO.,LTD	<b>Customer Name:</b>	Family Dollar
<b>Facility Address:</b>	No. 771 Zhangxin North Road, Xiaolin Town	<b>Industry / Key Main Product</b>	Indoor slipper, Bath Towel, Bib, Soft bath Accessories etc.
<b>Facility Tel:</b>	86-574-63505891	<b>Facility Fax:</b>	86-574-63509257
<b>Facility Contact:</b>	Mr. Cen Zili	<b>Auditor(s):</b>	leo zhang
<b>Facility Email:</b>	cixi-huibao@163.net	<b>Verification Date:</b>	04-Feb-2015

**TYPE OF ASSESSMENT:**

Initial
  Re-audit
  Annual Renewal
  Follow Up

**AUDIT RESULTS COMMUNICATED WITH:**

Name:	
Title:	

A closing meeting has been performed at the end of the verification process in which the listed exceptions were explained and accepted by company representative.

**Signatures:**

\_\_\_\_\_  
Auditor (s)

leo zhang

05-Feb-2015

Date

\_\_\_\_\_  
Company Representative

Mr. Cen Zili

05-Feb-2015

Date

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Opportunity for Improvement		Finding Category	CAP Review and Verification	
			By Factory	By Intertek
			Proposed Corrective Action Plan	Verification Status (Open/Closed)
1	<p><b><u>Risk Management</u></b></p> <p><b>Findings</b> A few isolated cases are found that the company is not fully aware of relevant legislation, mandatory standards and industry/customer codes of practice applicable to the product in the countries of intended sale.</p> <p><i>During auditing, some law requirements such as REACH, CPSIA etc. were not provided by facility.</i></p>	Minor	<p><b>Expected Completion Date:</b>      dd/mm/yy</p>	<p><b>Verification Date:</b> dd/mm/yy</p>
2	<p><b><u>Risk Management</u></b></p> <p><b>Findings</b> The company does not establish product risk assessment for a few isolated cases of its product or group of similar products.</p> <p><i>Not all facility products had been conducted product risk assessment.</i></p>	Minor	<p><b>Expected Completion Date:</b>      dd/mm/yy</p>	<p><b>Verification Date:</b> dd/mm/yy</p>
3	<p><b><u>Risk Management</u></b></p>	Moderate		

	<p><b>Findings</b></p> <p>Verification of risk assessment is not carried out prior to production.</p> <p><i>The product risk assessment procedure was established in the facility but not all products were conducted product risk assessment before production.</i></p>		<p><b>Expected Completion Date:</b>      dd/mm/yy</p>	<p><b>Verification Date:</b> dd/mm/yy</p>
4	<p><b><u>Quality Management System</u></b></p> <p><b>Findings</b></p> <p>Internal audits are not carried out by competent personnel, who are independent of the area of operation being assessed.</p> <p><i>The internal auditor was not qualified.</i></p>	Moderate	<p><b>Expected Completion Date:</b>      dd/mm/yy</p>	<p><b>Verification Date:</b> dd/mm/yy</p>
5	<p><b><u>Site and Facilities Management</u></b></p> <p><b>Findings</b></p> <p>Cleaning practices are not completed effectively so as to minimise risk of contamination.</p> <p><i>During auditing, some scarpes were found on the floor.</i></p>	Moderate	<p><b>Expected Completion Date:</b>      dd/mm/yy</p>	<p><b>Verification Date:</b> dd/mm/yy</p>
6	<p><b><u>Site and Facilities Management</u></b></p> <p><b>Findings</b></p> <p>Head and facial hair is not fully contained where there are product contamination risks.</p>	Moderate	<p><b>Expected Completion Date:</b>      dd/mm/yy</p>	<p><b>Verification Date:</b> dd/mm/yy</p>

	<i>All packing operators did not wear hair covers.</i>			
7	<p><b><u>Site and Facilities Management</u></b></p> <p><b>Findings</b></p> <p>Pest control measures established were not adequate to minimise the risk of pest infestation on the site.</p> <p><i>Some suitable pest control measures such as bait stations and fly-killer lamps were set up, but no windows had been installed with screen nets to prevent pest entry.</i></p>	Minor	Expected Completion Date: dd/mm/yy	Verification Date: dd/mm/yy
8	<p><b><u>Product Control</u></b></p> <p><b>Findings</b></p> <p>A few isolated cases are found that preventive measures (e.g., protection or suitable packaging) are not taken to ensure the transport, storage and distribution across the supply chain minimise the risk of contamination and damage.</p> <p><i>The preventive measures was not firmly implemented in the facility, during auditing, some fabric and cutting pieces were stored on the floor directly.</i></p>	Minor	Expected Completion Date: dd/mm/yy	Verification Date: dd/mm/yy
9	<p><b><u>Process Control</u></b></p> <p><b>Findings</b></p> <p>The list for identifying equipment used to make measurements in accept or reject activity is not complete or up-to-date.</p>	Minor	Expected Completion Date: dd/mm/yy	Verification Date: dd/mm/yy

<p><i>The GSM cutter was not contained in the identified calibration list.</i></p>			
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**Additional Comment:**


**Recommendation for Improvement Plan Timeline**

Finding Rating	Improvement Timeline
<b>Major</b>	Take action within <b>0~1 month</b> to make necessary improvements
<b>Moderate</b>	Take action within <b>0~3 months</b> to make necessary improvements
<b>Minor</b>	Take action within <b>0~6 months</b> to make necessary improvements

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